

## **Wetland Wildlife Habitat Management – 644 DOCUMENTATION**

### **Requirements**

- Name, address, and phone # of landowner or decision maker
- Include any habitat evaluation completed for the management unit
- Record any decisions on habitat management including:
  - Species or habitat being managed
  - Types of management for the applicable species or habitat
  - Hydrology manipulation, timing, and amount
- Record field number, field boundary, and field acres on plan map
- If undertaking is involved, document NRCS cultural resource policy compliance
- If ground disturbing practice, document NRCS buried utility policy compliance
- Include and record other essential conservation practices and specifications as applicable, such as Prescribed Grazing, Livestock Exclusion, Residue Management, No Till and Strip Till, Riparian Herbaceous Cover, Grassed Waterway, Range Seeding, Tree Planting etc., in the conservation plan.

### **For Woody or Herbaceous Cover Plantings document the following:**

- Aerial photo, scaled sketch, or arc view image showing location of planting
- Legal description of planting site (to ¼ -section level or closer)
- Extent - planned and actual (acres)
- Site preparation method - planned and actual
- Planned planting date (calendar period)
- Stocking rate/planting density of each species - planned/actual
- Stock type and specific planting method(s)
- Locations of species within the planting - planned/actual
- Establishment and maintenance requirements (years 1-3)
- Operation and Management plan (could be referenced to a landowner-specific forest management plan)
- Signature and date of planner
- Date of actual planting
- Temperature, wind, humidity, sunshine at time of planting (woody stock or vegetative plugs/rhizomes)
- Site conditions at planting time (wet, dry, chunky, weeds, etc.)
- Dated and signed certification that planting was installed according to NRCS standards and specifications - **OR** -  
Describe elements not meeting NRCS standards and specifications.

### **Additional required information for woody plantings**

- Design soil(s) and windbreak suitability group(s)
- Completed ND-CONS-4 or ND-CONS-4e design form, or equivalent data in some other format.

**Additional Information for herbaceous cover plantings**

- Design soil(s) and ecological site or pasture/hayland group(s)
- # Pure Live Seed/acre seeding rate of each species and/or vegetative stock type and specific planting method(s) – planned and actual
- If planting is sculpted, locations of each planting mixture – planned and actual
- Seed tag data and germination data if retested after tag date
- Completed ND-CPA-9 or ND-CPA-9e design form, or equivalent data in some other format.

**Optional Documentation**

- Any jobsheets or other management guides used in development of the plan
- Document off-site conditions relevant to the plan
- Hydrogeomorphic assessment of wetland – contact NRCS State Biologist for appropriate model